

From: Fenz, John [mailto:John.Fenz@erie.gov]

Sent: Friday, March 20, 2020 4:55 PM

Subject: Erie County Clerk's Office - Limited Operations & Closure to the Public

Importance: High

Effective Monday the Erie County Clerk's Office will be closed to ALL members of the public with the exception of parties filing any court proceedings deemed essential by the New York State Unified Court System. This closure includes attorneys and title companies closing real estate deals. **We will still have employees present to record all documents.**

Further clarification will be forthcoming, including: how to transmit your documents to the office, via either e-recording or USPS/FedEx/UPS; if any items need to be retrieved from search cubes, etc.

We are awaiting further information which will affect how we receive documents. Circumstances are rapidly changing by the minute.

To say these are unprecedented times doesn't begin to describe our current state. The Clerk understands the importance of the work the real estate industry does and remains committed to recording documents provided the circumstances allow it.

John J. Fenz, Esq.

Deputy County Clerk – Legal

Office of Erie County Clerk **Michael P. Kearns**

92 Franklin Street

Buffalo, New York 14202

Phone: (716) 858-6348

Fax: (716) 858-6550

Visit www.erie.gov/clerk